

# VEEC Assignment Form Template: Space Heating and Cooling (Activity 6) – Residential Premises

Version 1.1 – 16 November 2023

## Section 1: Consumer rights information

As the energy consumer, you own the right to create certificates for energy saving activities undertaken at your premises under the Victorian Energy Upgrades program. One Victorian energy efficiency certificate (VEEC) represents one tonne of carbon dioxide equivalent (CO<sub>2</sub>-e) to be reduced by the activity.

You are able to assign your right to create certificates to an accredited provider under the Victorian Energy Upgrades program. In assigning your right, the accredited provider will be entitled to create and own the certificates for the activity undertaken at your premises. In return, the accredited provider should provide you with an identifiable benefit (e.g., price reduction on a product, free installation or a cash-back arrangement).

You are responsible for ensuring you are satisfied with the terms of the assignment of certificates to **GB Environmental Trading Pty Ltd** the accredited provider (as detailed below) prior to proceeding with the activity.

If you experience any issues with the outcome of this activity, you should contact **GB Environmental Trading Pty Ltd** to resolve the matter. For any outstanding issues, you can contact program staff members at the Essential Services Commission, the government body responsible for administering the program, by sending an email to [veu@esc.vic.gov.au](mailto:veu@esc.vic.gov.au).

## Section 2: Installation details and installer declaration

### Part A: Installation details

Installation details
Installation address:
Installation date:
Electrician details
Name:
Company name:
Company address:
Phone number:

Electrician licence number:

### Plumber details

Name:

Company name:

Company address:

Phone number:

Plumbing licence number:

### Refrigerant handling details

Name:

Company name:

Company address:

Phone number:

Refrigerant handling licence number:

### Decommissioning scenario

- Hard-wired resistance electric room heater only (no refrigerative air conditioner) which is the main form of heating.
- Hard-wired resistance electric heater which is the main form of heating any premises and refrigerative air conditioner
- Central electric resistance that provides heating to at least 100m<sup>2</sup> floor area or slab heater only (no refrigerative air conditioner) which is the main form of heating.
- Central electric resistance that provides heating to at least 100m<sup>2</sup> floor area or slab heater which is the main form of heating, and refrigerative air conditioner
- Ducted reverse cycle air conditioner with is the main form of heating
- Non-ducted reverse cycle air conditioner
- Ducted gas heater only which is the main form of heating
- Ducted gas heater which is the main form of heating any premises and refrigerative air conditioner (whether ducted or not)
- Non-ducted gas heater only (no refrigerative air conditioner)
- Non-ducted gas heater and refrigerative air conditioner
- No decommissioning

Please specify method used to decommission the product(s)

### Installed product details \*

Product type:

- 6A: Ducted air to air  $R < 10 \text{ kW}$     6B(ii): Ducted air to air  $25 \text{ kW} \leq R < 39 \text{ kW}$     6B(i): Ducted air to air  $10 \text{ kW} \leq R < 25 \text{ kW}$   
 6D: Non-ducted air to air  $R < 4 \text{ kW}$     6C: Ducted air to air  $39 \text{ kW} < R \leq 65 \text{ kW}$   
 6E(ii): Non-ducted air to air  $7 \text{ kW} \leq R < 10 \text{ kW}$     6E(i): Non-ducted air to air  $4 \text{ kW} \leq R < 7 \text{ kW}$   
 6G Non-ducted air to air  $39 \text{ kW} < R \leq 65 \text{ kW}$     6F: Non-ducted air to air  $10 \text{ kW} \leq R \leq 39 \text{ kW}$

Brand:

Model:

Serial number(s):

Sum of the rated heating capacity (in kW) of all installed indoor units (for multi-split systems only):

Sum of the rated cooling capacity (in kW) of all installed indoor units (for multi-split systems only):

Are all indoor units installed from the same original equipment manufacturer as the connected outdoor unit (for multi-split systems only)?    Yes    No

Above information (as appropriate) to be recorded for each product installed as part of this assignment of rights

### Pre-installation and installation sizing details

Area (m<sup>2</sup>) heated/cooled by baseline product – per product    0 -20m<sup>2</sup>    21 - 40m<sup>2</sup>    41 - 60m<sup>2</sup>  
 61 - 80m<sup>2</sup>    81 - 100m<sup>2</sup>    101 - 120m<sup>2</sup>  
 121 - 140m<sup>2</sup>    141 - 160m<sup>2</sup>    161m<sup>2</sup> +

Do the product(s) installed match the recommended size in the Space Heating and Cooling Consumer Fact Sheet   Yes  No\*

\*If 'no', please provide the reason why the recommended size system was not installed:

### Certificate details

Is a VBA Compliance Certificate required for the work undertaken?    Yes    No

Is a Certificate of Electrical Safety required for the work undertaken?    Yes    No

Certificate of Electrical Safety number:

VBA Compliance Certificate number:

### Form of benefit provided

Upfront cash  Price reduction  Delayed cash  Free installation  Other (please describe)

Amount of benefit provided for assignment of certificates:

## Part B: Declaration by installer

I declare that:

- I am licensed to undertake the installation of the above product(s)
- I am licensed to decommission the replaced product(s), or the replaced product(s) have been decommissioned by an appropriately qualified person
- the product(s) have been installed at a residential premises
- where applicable, the consumer has been informed that a VBA Compliance Certificate and/or Certificate of Electrical Safety is required for the work undertaken and will be provided a copy of the relevant certificate within five working days of installation
- I have provided the consumer with the VEU Space Heating and Cooling Consumer Fact Sheet and have
  - provided them clear and accurate information on the suitability of the product(s) to be installed to meet their space heating and cooling needs.
  - advised them on whether the size of the product(s) to be installed is consistent with the size recommended in the fact sheet
- where existing product(s) are decommissioned as part of this activity:
  - the product(s) replaced as part of this installation were not installed for the purposes of being decommissioned as part of this installation
  - the construction of the premises in which the activity was undertaken was not completed in the two-year period preceding the date the activity was undertaken.
- the waste or debris generated from the activity, including the decommissioned product(s) (where it is practical and safe to remove the decommissioned product(s)), will be removed from the consumer's premises and will be disposed of in accordance with all applicable waste management requirements under the Environment Protection Act 2017 and its regulations.
- the installation meets all relevant laws, standards and building codes.
- the information provided is complete and accurate and that I am aware that penalties can be applied for providing misleading information in this form under the Victorian Energy Efficiency Target Act 2007.

Signature:

Date:

### Section 3: Agreement between installer and consumer on scope of decommissioning work as part of installation

As part of the installation of the new product(s), the installer will: (tick all applicable boxes)

- remove the product(s), if it is practical and safe for the product to be removed
- disable and/or decommission the product(s) in a practical and safe manner so that it cannot be reused again, but the product will be left on site as it is not practical and safe for the product to be removed
- undertake, or organise, the completion of all necessary building repair work as part of the installation
- undertake, or organise, the completion of some of the building repair work as part of the installation (list what work will be included and what will not be included)  
\_\_\_\_\_
- not be responsible for undertaking or organising any building repair work as part of the installation

#### Part A: Declaration by installer

I declare that:

- I have informed the consumer of the scope of work required to decommission the old product(s) and install new product(s) and the consumer has agreed to above scope of work

Signature:

Date:

#### Part B: Acknowledgement by consumer

I acknowledge that:

- the replaced product(s) will need to be decommissioned in a practical and safe manner so that it cannot be reused again
- I have been informed and agree to above scope of work being carried by the installer out as part of the decommissioning of old product(s) and installing new product(s)

Signature:

Date:

### Section 4: Consumer details and declaration

#### Part A: Consumer details

##### Consumer details

Name:		
Phone number:		
Have you received a VBA Compliance Certificate for the work?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you received a Certificate of Electrical Safety for the work?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I have been informed that a VBA Compliance Certificate and/or Certificate of Electrical Safety is required for the work undertaken and that I will be provided a copy of the relevant certificate:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I have been provided with the VEU Space Heating and Cooling Consumer Fact Sheet and have been provided clear information to assist me in choosing the appropriately sized air conditioner for my heating and cooling needs	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I have been informed whether the size of the installed product is consistent with the size recommended in the VEU Space Heating and Cooling Consumer Fact Sheet	<input type="checkbox"/> Yes	<input type="checkbox"/> No

### Part B: Declaration by consumer

I declare that:

- I am the energy consumer of the residence at the above installation address
- the information provided by the installer in Part A, Section 2 is correct and complete
- the product(s) replaced as part of this installation were not installed for the purposes of being decommissioned as part of this installation
- the waste or debris generated for this activity, including the decommissioned product(s) (where it is practical and safe to remove the decommissioned product(s)), has been removed from the premises
- I understand that by signing this form I am assigning the right to create certificates for the installation to **GB Environmental Trading Pty Ltd**
- I have received an identifiable benefit from **GB Environmental Trading Pty Ltd** in exchange for assigning my rights to create the certificates for the above installation.
- the Essential Services Commission has the right to inspect the installation with reasonable notice
- I understand that information on this form will be disclosed to the Essential Services Commission for the purpose of creating certificates under the Victorian Energy Efficiency Target Act 2007 and for related verification, audit and program monitoring purposes
- I am aware that penalties can be applied for providing misleading information in this form under the Victorian Energy Efficiency Target Act 2007.

Signature:	Date:
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**Please ensure all relevant parties appropriately sign the form and send completed via [dealers@green-bank.com.au](mailto:dealers@green-bank.com.au). The form should also be accompanied with all required compliance documentation including geotagged photos.**

## BANK ACCOUNT NOMINATION FORM

*This form can be used to nominate or update bank account details for payments to your company from Greenbank Environmental. Please send your completed form to [info@green-bank.com.au](mailto:info@green-bank.com.au)*

**Company/Homeowner Name**

**ABN (If Applicable)**

**Address**

**Town/Suburb**

**Postcode**

**Phone Number**

**Email for Payment Remittances**

Please nominate/update the bank account details as per this form for the above listed company effective  /  /

### New Banking Details

**Account name**

**BSB**

*Must be six digits*

 - 

**Account number**

*Must be less than ten digits*

**Requested by**

**Position**

**Signature**

**Date**

 /  / 

**GB Environmental Trading Pty Ltd**

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