greenbank
environmental

CHECKLIST FOR

PV Installation

All photos must be taken with the app. Location services must be enabled on your mobile device and app to ensure all photos are geo-tagged and time stamped.

INSTALLER CHECKLIST

Installer Onsite Selfies

- [ ] **Start selfie**
  Taken in front of property at letterbox
- [ ] **Middle selfie**
  During inverter mounting, installation of panels or racking
- [ ] **End selfie***
  During commissioning system

Inverter

- [ ] **Inverter installed** A photo of mounted inverter
- [ ] **Inverter label** - clearly showing brand, model and serial number.

  Microinverters – a photo/scan must be obtained from **each** microinverter **directly from the unit**.

Panels

- [ ] **Panel serial numbers – ALL** serial numbers must be scanned in ONSITE via app with location data. Scanned serial numbers must be in focus with full serial number clear and readable.

  *Serial numbers must validate and be on the solar panel validation ledger

- [ ] **One solar module plate**

Property

- [ ] **Property after install**

  A photo of all newly installed panels at the installation address taken prior to leaving site.

ADMIN CHECKLIST

Documents Required for Upload

- [ ] **CCEW/COES** – address, NMI, install date, panel details (make, model & size) *

  *The completion/testing date must align with the **date of end selfie in the** app/portal

Reminder: SAA Daily Limit for Installers

MAXIMUM 2 INSTALLS IN A DAY

- [ ] 2 solar systems
- [ ] 2 battery systems or,
- [ ] 1 solar and 1 battery system*

  *Combo PV & Battery at the same address count as 2 installs