

INSTALLER ONSITE CHECKLIST FOR

Water Heating Installations



INSTALLER CHECKLIST

SIMPLY CHECK IT OFF AS YOU GO!

Photos before installation

ALL PHOTOS MUST BE GEOTAGGED

ORIGINAL UNIT

- ☐ Old Unit still in place and still connected.
- ☐ Old Unit compliance label (even if unreadable).
- ☐ Old existing system unit decommissioned and rendered permanently inoperable (e.g. drill hole in tank).
- ☐ Photo of the compliance plate showing date of manufacture of the system (for all electric boosted solar and gas boosted solar upgrades must be at least 5 years prior to date of upgrade).
- ☐ Photo of gas pipe sealed & capped off
- ☐ Evidence of removal of original unit (unless not safe or practicable to remove) eg photo of original unit in a trailer, at installer's premises for disposal, or at a metal recycler.

Photos during/after Installation

ALL PHOTOS MUST BE GEOTAGGED

NEW UNIT

- ☐ Photo of the unit installed (the PTR valve and the pipe should be insulated for at least the first 500mm).
- ☐ New unit compliance label showing model
- ☐ & serial number (for split heat pumps a photo of the label on both the tank & condenser) to be supplied.
- ☐ PTR discharge point.

Signatures required - from Customer

- ☐ VEEC Owner signed **ON/AFTER** the date of installation.
- ☐ STC Owner signed **ON/AFTER** the date of installation.

Signatures required - from Witness/ Installer

- ☐ VEEC Installer.
- ☐ STC Witness signed on the **SAME** day as the STC Owner signature – witness can be anyone present at time of signing, including the installer.

VEEC Code of Conduct

- ☐ All participating installers (plumbers, electricians and refrigerant handlers) must provide signed Code of conduct with date of birth before completing jobs.

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ADMIN CHECKLIST

Consumer documents to be uploaded

- ☐ Decommissioning details must be included on either the plumbing or electrical certificate of Compliance (must include the type, brand and model of the product as well as the method of decommissioning).
- ☐ Ensure ALL photos listed under the Original Unit section have been provided.
- ☐ BPC plumbing Certificate of Compliance, with written description of how the old system was decommissioned & details of old unit removed.
- ☐ Electrical Certificate of Compliance (CES) (if one was issued).
- ☐ Installation invoice showing the full system model purchased (as listed on the VEU Registry) and the benefit received for the VEECs.

- ☐ VEEC discount amount must be clearly identified (please add this in place of the benefit received for VEECs).
- ☐ Proof of customer payment e.g. paid invoice, sales ledger, receipt showing the payment date and amount (minimum co-payment amount - \$200 including GST).
- ☐ **Provide a minimum 5-year warranty**, document must include contact details for claims within Australia in case of product failure & cover against defects for a **min of 5 years** from the date of installation, purchase, or supply.
- ☐ Customer has been provided with the VEET Scheme Consumer Factsheet.

Decommissioning

- ☐ Old unit must be rendered permanently inoperable; disconnection & removal is not sufficient.
- ☐ Recommended method of decommissioning is to drill a tank in the tank.

Helpful Hints & Information

Replacement of electric boosted solar & gas boosted solar systems are now eligible under The VEU program
If they meet the following criteria:

NO STCS OR VEECS FOR THE FOLLOWING:

Electric Storage to Gas Storage or Instantaneous
Gas Storage to Gas Storage or Instantaneous
Gas Instantaneous to Gas Storage or Instantaneous

- ☐ Unit is a minimum of 5 years of age.
- ☐ Solar components are nonfunctional; confirmation of which solar component/s that have failed must be detailed in the application and on the BPC compliance certificate.

- ☒ Upgrade scenarios are eligible for VEECS'S & STC's
- ☒ Eligible for STC's only
- ☒ (*) To be eligible for VEEC's system must have non-functioning components and date of manufacture of system at least 5 years prior to date of upgrade

NEW SYSTEMS		HEAT PUMP	ELECTRIC BOOSTED SOLAR	GAS BOOSTED SOLAR
EXISTING SYSTEMS	Electric Storage	<input checked="" type="checkbox"/> 1D	<input checked="" type="checkbox"/> 1C	<input checked="" type="checkbox"/>
	Gas Storage	<input checked="" type="checkbox"/> 3C	<input checked="" type="checkbox"/> 3D	<input checked="" type="checkbox"/>
	Gas Instantaneous	<input checked="" type="checkbox"/> 3C	<input checked="" type="checkbox"/> 3D	<input checked="" type="checkbox"/>
	Heat Pump	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Electric Boosted Solar ^(*)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Gas Boosted Solar ^(*)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>